

CIVILIAN EMPLOYMENT



There are over 200 civilian employees currently working at RPS in over 100 different jobs.

Areas with civilian employment opportunities at RPS:

- PIEM (Police Information & Evidence Management)
- Communications Center
- Administrative Assistants/Coordinators
- Finance
- Strategic Services
- Victim Services
- Public Information and Strategic Communication
- Asset Management
- Fleet Services
- Information Technology
- Legal Services
- Human Resources & Payroll Services

Positions are posted based on need in the areas and the communications center positions are usually posted twice a year. Communications Officer positions will always be posted externally as casual. Casual Communications Officers then have the ability to apply for the permanent positions as they come available.

Competencies vary by position and will be identified in the posting. All applicants must submit to a polygraph.

General recruitment process (stages vary by position):

1. Applicant screening by manager/HR Consultant for minimum requirements
2. Personal Disclosure Form
3. Testing (Based on position. 50 WPM is the standard for any position requiring keyboarding)
4. Interview
5. Polygraph & Background check
6. Reference Checks
7. Letter of Offer
8. Communications Officers also require: Psychological Assessment, Hearing & Colour Blindness Testing



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